

**Meeting of the Business, Resources and Infrastructure Committee
To be held on Tuesday 17 September 2024 at 4.00pm
by Hybrid Attendance at Kilwinning Campus and via Microsoft Teams**

AGENDA

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|---|--|-------------------------------|
| 1 | Welcome and Declarations of Interest | |
| 2 | Apologies | |
| 3 | Minutes of the meeting held 28 May 2024 <ul style="list-style-type: none"> • BRIC Action & Decision Tracker | Paper 1 (C/P)
Paper 1a (P) |
| 4 | Matters Arising | |
| Part A - For Discussion, Decision and Approval | | |
| 5 | 2024-25 Terms of Reference & Work Plan (1) | Paper 2 (P) (HD) |
| 6 | SFC Financial Forecast Return (FFR) (17) Presentation | Paper 3 (R) (AR/LW) |
| 7 | Draft Infrastructure Strategy (2/14) Presentation | Paper 4 (R) (AR) |
| 8 | ICT Update Report (3) | Paper 5 (R) (BJ) |
| Part B - Regular Reporting/Monitoring | | |
| 9 | HR & HSW Update Report (May to July 2024) (4/5/7/8/10) | Paper 6 (R) (DD/GB/MH) |
| 10 | Property Update Report (11/12/14) | Paper 7 (R) (AR) |
| 11 | Transformational Projects Update (12/13) | Paper 8 (R) (AR, AC,DD) |
| 12 | Management Accounts as at 31 July 2024 (18/20) | Paper 9 (R) (LW) |
| Part C- Risk Management | | |
| 13 | Strategic Risk Register (25) | Paper 10 (R) (AR) |
| Part D - For Information/AOB | | |
| 14 | Internal Audit Report – IT Security | Paper 11 (R) (AR) |
| 15 | Internal Audit Report – Overall Financial Controls | Paper 12 (P) (LW) |
| 16 | AOB | |
| 17 | Date of Next Meeting – Tuesday 03 December 2024 at 4.00pm Kilmarnock | |

(C/P) Confirmed minutes will be published; (P) Papers will be published on the College website; (R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality